

Frequently Asked Questions

New Jersey Civic Information Consortium - Statewide paid internship program

For news organizations:

1. What is the NJ Civic Information Consortium Internship Program?

The Consortium's internship program connects New Jersey news organizations with talented student interns from its six partner universities. The program aims to provide students with hands-on experience while supporting local journalism.

2. Who is eligible to host an intern?

All New Jersey based newsroom can apply to host an intern, but news organizations will be given priority for intern placement that:

- Are current Consortium grantees.
- Have a job description prepared for an intern.
- Are members of the NJ News Commons, the New Jersey Press Association, Local Independent Online News Publishers association and/or the Institute for Nonprofit News.
- Have previously hosted a college intern.

3. What kind of work can interns assist with?

Interns can support reporting, social media management, multimedia production, audience engagement, and other newsroom operations. The needs will depend entirely on your newsroom.

4. How do news organizations apply to host an intern?

News organizations must submit an interest form linked [here](#).

5. Are there any training requirements for participating organizations?

Yes. All organizations applying to host an intern will be invited to a training session on best practices for hosting interns. Organizations that are selected must complete additional training.

6. When will interns be placed?

Intern placements will be available during the summer, fall, and spring semesters, depending on availability.

7. How much will interns be paid and how will that work?

Interns will be paid \$20/hr. In most cases, a small grant will be awarded to participating newsrooms to cover the cost of the internship.

8. Do participating news rooms receive any payment for their participation?

No. At this time, this program is funded to cover the cost of the internship.

For students:

1. Who is eligible to apply for an internship?

Students must be enrolled at one of the Consortium's six partner universities: Kean, Rutgers, Montclair State, The College of New Jersey, NJIT, or Rowan.

2. What kind of experience do I need to apply?

No prior newsroom experience is required, but a passion for journalism, media, or communications is encouraged. Skills in writing, multimedia, or social media are a plus.

3. How do I apply for an internship?

Interested students must complete the internship application linked [here](#), highlighting their skills, interests, and any relevant experience.

4. What can I expect from the internship?

Interns will work directly with news organizations, gaining hands-on experience in reporting, content creation, newsroom operations, and more. Interns will also have access to Dr. Susan King, who will serve as a resource during your internship.

5. When will I know if I've been placed?

Placement decisions will be made based on availability. Applicants interested in future semesters will have their information kept on file for potential placement opportunities.

6. Will interns be paid?

Yes! Interns will earn \$20/hr. The hours will depend entirely on the needs of the newsroom and availability of the intern.

7. Who can I contact for more information?

For more information, please contact info@njcivicinfo.org.