

NJCIC Grant Application

NJ Civic Information Consortium

Organization and applicant details

You have the ability to invite someone to collaborate on this document. To learn more about this, click [HERE](#).

Name of applicant*

Name of Project.

Character Limit: 100

Lead organization name*

Character Limit: 100

Organization description*

Briefly describe the lead organization.

Character Limit: 1000

Relationship to lead organization*

What is the applicant's relationship to the lead organization?

Choices

Employed by lead organization

Contract or consultant for lead organization

Nonprofit status*

Is the lead organization a 501(c)3 or fiscally sponsored?

Choices

501(c)3

Fiscally sponsored

Fiscal sponsor name (if applicable)

Character Limit: 250

Fiscal sponsor EIN

Character Limit: 250

Fiscal sponsor letter

Please upload a letter from your fiscal sponsor stating the arrangement between them and lead organization for fiscal sponsorship.

File Size Limit: 1 MB

Lead partner*

Who is your university or media/community partner? Please provide a name, title, organization, email and phone. As required by the statute that created the Consortium, all university applicants must have an outside partner, and all non-university applicants must have a university partner. If you do not have a partner, we ask that you contact the Consortium at info@njcivicinfo.org before applying to be matched with one and indicate as such in this field.

Character Limit: 1000

Lead partner confirmation

Please upload a document from your partner stating that they agree to be a partner in this project. Communications on letterhead or via email are acceptable.

File Size Limit: 1 MB

Other collaborators

If you have more project partners, please list them here.

Character Limit: 250

Demographic information

Organization leadership*

Please answer the following questions for the (staff, not board) leader of the lead organization. If your organization is led by more than one person, please use the box at the end of this section to provide demographic information about them as well (answering all the same questions).

Gender: "Cis" is a person whose sense of personal identity and gender corresponds with their birth sex.

Choices

- Cis man
- Cis woman
- Non-binary/third gender
- Prefer not to say
- Prefer to self-describe

Organization leadership — race/origin*

Please answer the following questions for the (staff, not board) leader of the organization. If your organization is led by more than one person, please use the box at the end of this section to provide demographic information about them as well (answering all the same questions).

Choices

- African American or Black
- Asian American

Native Hawaiian or other Pacific Islander
 Hispanic/Latino American
 American Indian or Alaska Native
 White (not Hispanic or Latino)
 Two or more races
 Prefer to self identify

Organization leadership — LGBTQIA?*

Please answer the following questions for the (staff, not board) leader of the organization. If your organization is led by more than one person, please use the box at the end of this section to provide demographic information about them as well (answering all the same questions).

Choices

Yes
 No
 Prefer not to answer

Organization leadership — differently-abled?*

Does organization leadership identify as differently-abled? Please answer the following questions for the (staff, not board) leader of the organization. If your organization is led by more than one person, please use the box at the end of this section to provide demographic information about them as well (answering all the same questions).

Choices

Yes
 No
 Prefer not to answer

Co-leadership structure?

If your organization has a co-leadership structure, please use the space below to answer each of the questions above for the co-leader.

Character Limit: 2000

Project leader confirmation*

Is the project leader the same as the organizational leader? If the answer is no, please proceed to answer the questions below about the project leader.

Choices

Yes
 No

Project leader

Please answer the following for the main person(s) leading the project, if that person is different than the organization's leadership. If your project is led by more than one person, please use the box at the end of this section to answer the same questions about any other leaders of the project.

Choices

Cis man
 Cis woman
 Non binary/third gender
 Prefer not to say
 Prefer to self-describe

Project leader — race/origin

Please answer the following for the main person(s) leading the project, if that person is different than the organization’s leadership. If your project is led by more than one person, please use the box at the end of this section to answer the same questions about any other leaders of the project.

Choices

African American/Black
 Asian American
 Native Hawaiian other other Pacific Islander
 Hispanic/Latino American
 Indigenous or Alaska Native
 White (not Hispanic/Latino)
 Two or more races
 Prefer to self identify

Project leader identify — LGBTQIA

Does the project leader identify as LGBTQIA? Please answer the following for the main person(s) leading the project, if that person is different than the organization’s leadership. If your project is led by more than one person, please use the box at the end of this section to answer the same questions about any other leaders of the project.

Choices

Yes
 No
 Prefer not to answer

Project leader — differently abled

Does this the project leader identify as differently abled? Please answer the following for the main person(s) leading the project, if that person is different than the organization’s leadership. If your project is led by more than one person, please use the box at the end of this section to answer the same questions about any other leaders of the project.

Choices

Yes
 No
 Prefer not to answer

Co-project leadership structure?

If your organization has a co-leadership structure, please use the space below to answer each of the questions above for the co-leader.

Character Limit: 2000

Project details

Which priority area does your project fit in to?*

Choices

Journalism pipeline

Civic engagement

Civic news and information reporting

Project description*

Briefly describe your project. Please keep this to 1-2 sentences, i.e., "To launch a community radio station in Salem County."

Character Limit: 500

Project detail*

Please outline the project and detail its timeline, how it meets the Consortium's goals and mission, why your project is needed and who it is meant to serve.

Character Limit: 7000

Community served*

Which community would your project serve? You can define a community geographically or through other characteristics, i.e., high school students in Newark, the Latinx community in Trenton or residents of the city of Elizabeth.

Character Limit: 250

Other support

Do you already have or need additional funding, outside of a potential Consortium grant, to undertake this work? If so, please explain. This question helps give us fuller context for your proposed work and vision. For example, do you have an existing project that needs funding to keep going, or perhaps you're at a pivotal moment in your project and a grant would take it to the next level? Is it a new project that needs funding to get off the ground?

Character Limit: 2000

What municipalities does your project serve?*

Example: Camden, Pennsauken, Cape May, Atlantic City, Blairstown, Trenton, etc.

Character Limit: 250

Impact

To what extent does your organization currently track impact?*

Choices

We do not currently track impact.

We think about impact but do not track it.

We have some loose systems in place for tracking impact.

We have dedicated personnel and/or resources in place for tracking impact.

Impact tracking systems

Please describe what systems or dedicated resources your organization has for tracking impact, if any.

Character Limit: 3000

Desired outcomes*

Please describe your desired outcomes for this project, in terms of the impact they will have on your community, your organization, and the news and information ecosystem in which you operate.

Character Limit: 3000

Success measurement*

Please describe how you will measure or otherwise demonstrate success for this project.

Character Limit: 3000

Financial questions

Grant request*

How much money are you requesting from the Consortium? As a reminder, grant awards are capped at \$100,000.

Character Limit: 20

Budget and plan*

Please attach a detailed budget and provide a plan below of how you will use the grant funds.

Be sure to include any details about how you will compensate community members and other participants in the project. A budget template can be found [here](#).

Character Limit: 3000 | File Size Limit: 1 MB

Overall budget

Please upload an overall budget for the organization so that the Consortium may see how its grant fits into your overall operations. A budget template can be found [here](#).

File Size Limit: 1 MB

Optional questions

Referral

How did you hear about the Consortium's 2024 grant cycle?

Choices

- Email newsletter
- Social media
- Direct outreach from a member of the Consortium
- From a colleague
- News article
- Consortium's website
- I don't remember
- Other

Who else should we know?

Who else is doing interesting and creative media-related work that we should know about in New Jersey?

Character Limit: 3000

Anything else?

Is there anything else that you want to share or would like us to know about you?

Character Limit: 2000

Other attachments

If you have other attachments to share that are pertinent to your application, please upload them here.

File Size Limit: 15 MB

Are you, or is your organization, a member of any journalistic associations? If so, please list.

Example: INN, LION, Asian American Journalist Association, etc.

Character Limit: 1000

Submission confirmation

Submission authorization*

By checking the box below, I, the applicant identified in this application, certify that I am authorized to submit this application on behalf of the lead organization identified in this application.

Choices

Yes, I am authorized to submit this application

